

Publishing a test to multiple sections at once with Respondus

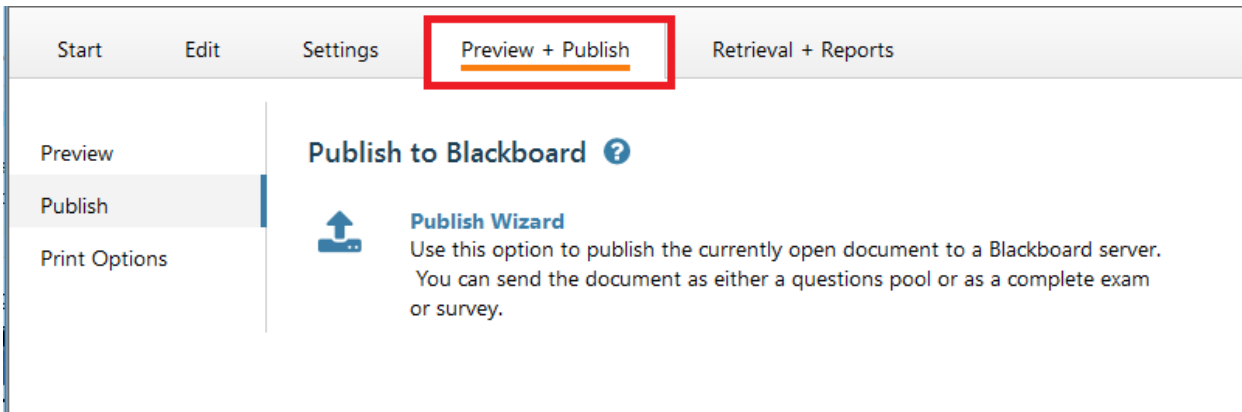
When publishing a test from Respondus into Bb Learn, there's an option to publish into multiple sections. This is particularly useful if you have three sections of the same course and wish to give the same test in all three sections.



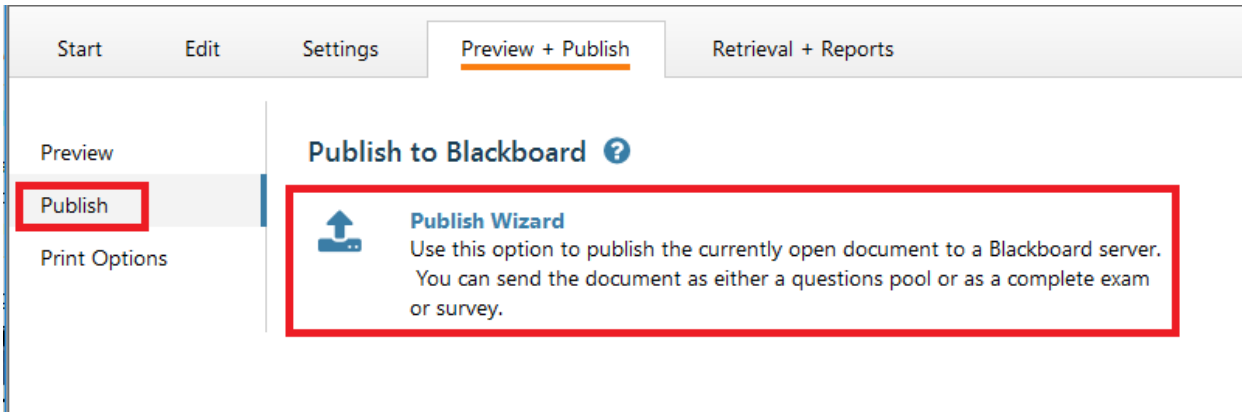
This tutorial assumes the following:

1. You have already created/opened/imported a test into Respondus
2. All questions are built
3. You have already defined all relevant deployment settings on the **Settings** tab.

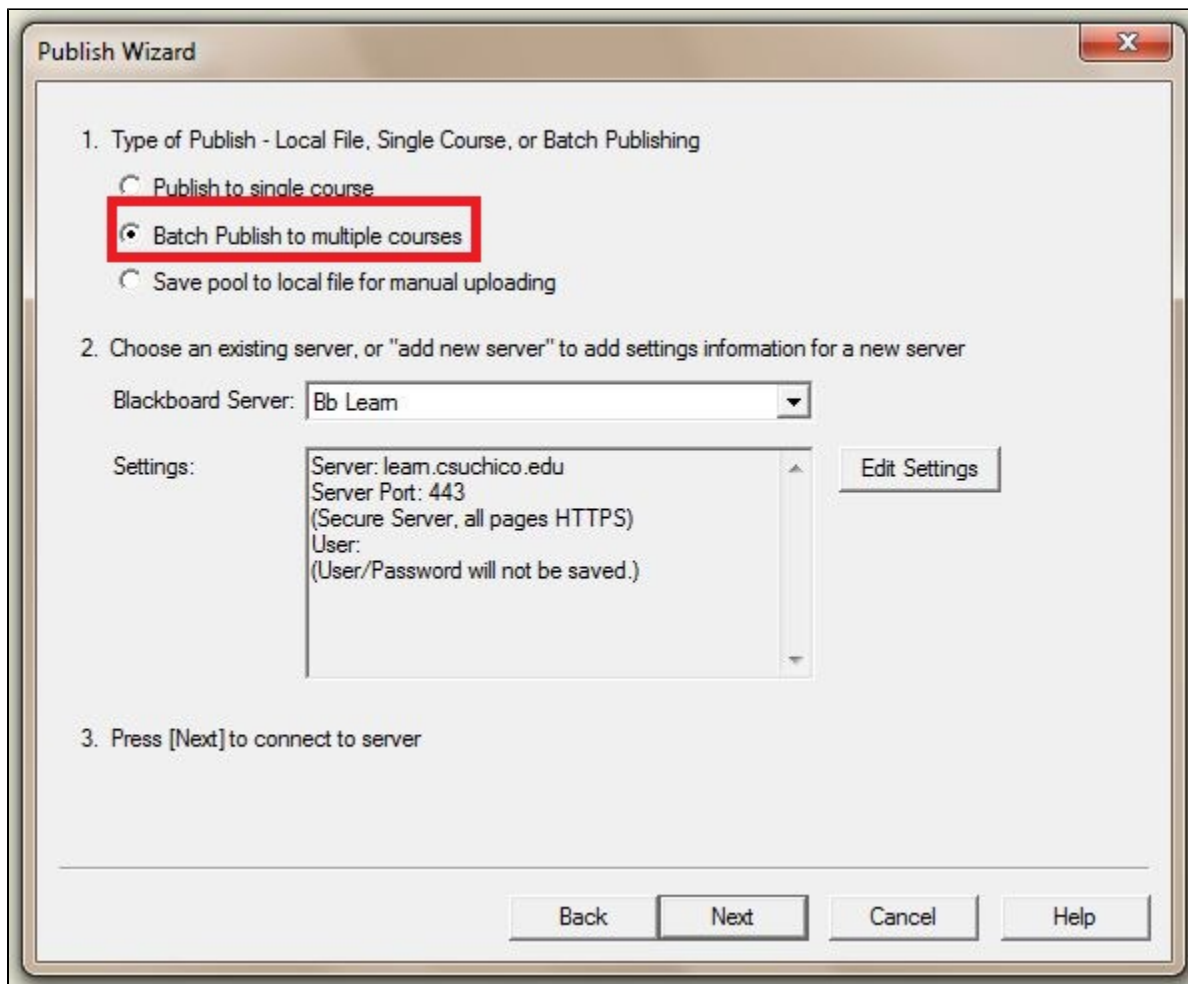
1. When you're ready to publish, go to the **Preview & Publish** tab.



2. Click on **Publish to Blackboard**. Click on the **Publish Wizard**.

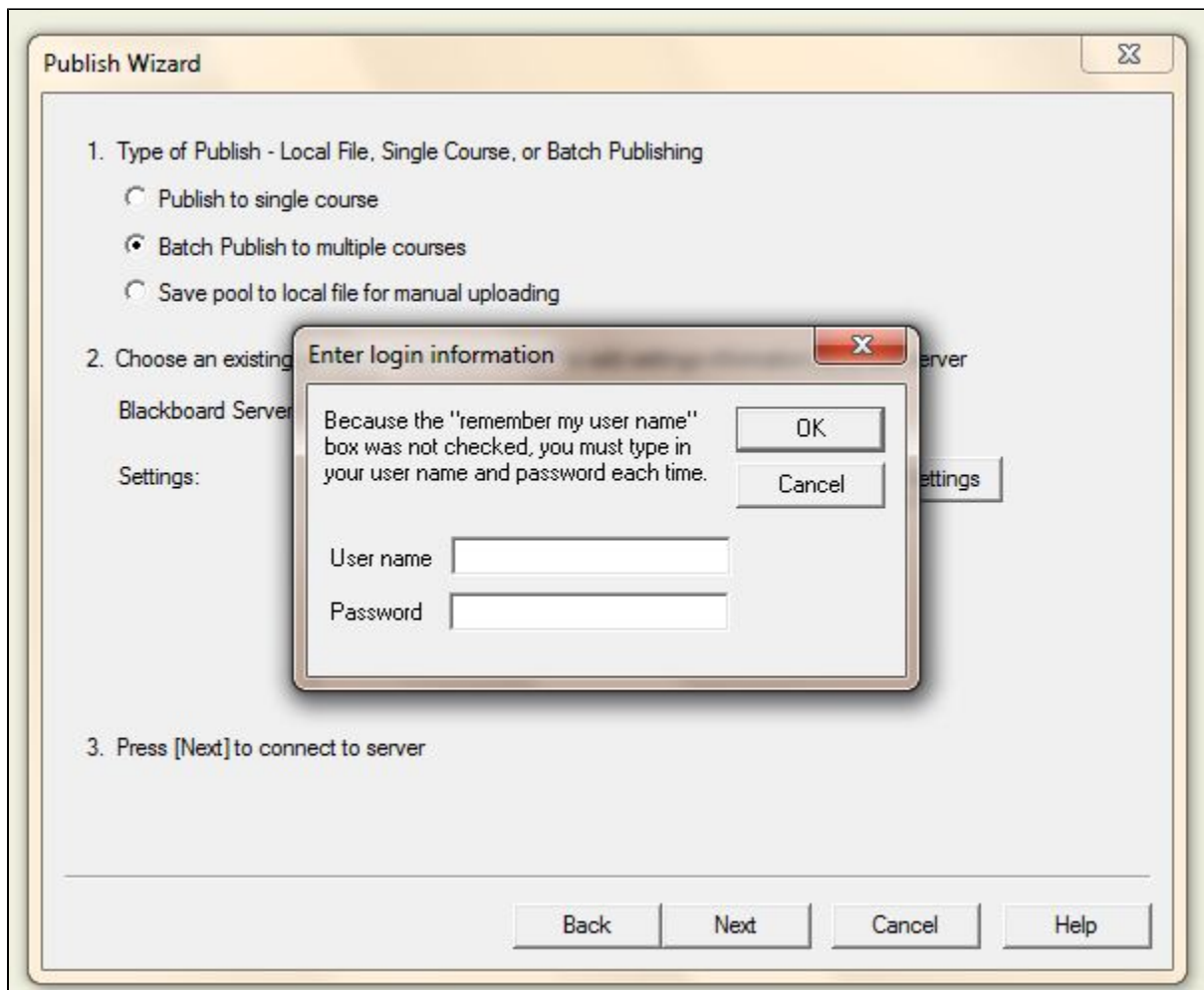


3. Click on **Batch Publish to multiple courses**.



4. Choose the Blackboard Learn Server and click Next.

5 Enter your Portal ID and Password and click OK.



6. Select Courses to Publish the exam to. Also additional options can be selected on this screen.

Publish Wizard

1. Select (check) the Courses to Publish to

- 128-ENGL350-01-5639
- 128-HIST130-05-3381
- 128-MECH432-01-2922
- 128-MECH432-03-2929
- 128-MECH440A-01-2936
- 128-MECH440A-02-2940

2. Create Exam/Survey

New Test

3. For Duplicate Exam/Survey Name in a Course:

- Drop exam from that course
- Add exam but correct name by adding -2, -3, ...
- Replace exam (will fail if student responses exist)

4. Additional Options for Exam/Survey

- Apply Random Blocks to exam
- Apply Settings to exam
- Link exam to Content Area and make available

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